

Statement of claim by creditor in administration

Pursuant to Rule 3.105 of the Insolvency (Scotland) (Company Voluntary Arrangements and Administration) Rules 2018

WARNING

It is a criminal offence

- for a creditor to produce a statement of claim, account, voucher or other evidence which is false, unless he shows that he neither knew nor had reason to believe that it was false; or

- for a director or other officer of the company who knows or becomes aware that is false to fail to report it to the administrator within one month of acquiring such knowledge.

On conviction either the creditor or such director or other officer of the company may be liable to a fine and/or imprisonment.

Notes

(a) Insert name of company

(a) Cordant Technical Limited – in administration

(b) Insert name and address of creditor

(b)

(c) Insert name and address, if applicable, of authorised person acting on behalf of the creditor

(c)

(d) Insert total amount as at the due date (see note (e) below) claimed in respect of all the debts, the particulars of which are set out overleaf.

I submit a claim of (d) £ _____ in the administration of the above company and certify that the particulars of the debt or debts making up that claim, which are set out overleaf, are true, complete and accurate, to the best of my knowledge and belief.

(e) The due date in the case of a company (which is in administration is the date on which the company entered administration;

Signed _____
Creditor/person acting on behalf of creditor

Date _____

Address _____

(where different from the above)

PARTICULARS OF EACH DEBT

Notes: A separate set of particulars should be made out in respect of each debt.

- | | |
|---|--|
| 1. Insert total amount of the debt, showing separately the amount of principal and any interest which is due on the debt as at the due date (see note (e)). Interest may only be claimed if the creditor is entitled to it. Show separately the VAT on the debt and indicate whether the VAT is being claimed back from HM Customs and Excise. | 1. Amount of debt |
| 2. Does the debt include any outstanding uncapitalised interest? | 2. *Yes / *No (*delete as applicable) |
| 3. Describe briefly the debt, giving details of its nature, the date when it was incurred and when payment became due. | 3. Particulars of debt |
| 4. Specify and give details of the nature of any security held in respect of the debt, including:-

(a) the subjects covered and the date when it was given;

(b) the value of the security

Security is defined in section 248(b) of the Insolvency Act 1986 as meaning 'any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off)'. For claims in administration, security also includes a hire purchase agreement, agreement for the hire of goods for more than three months and a conditional sale agreement.

The creditor should state whether he is surrendering or undertakes to surrender his security; the administrator may at any time after 12 weeks from the date on which the company entered administration (note (e)) require a creditor to discharge a security or to convey or assign it to him on payment of the value specified by the creditor. | 4. Security for debt |
| 5. Include details of any retention of title in relation to goods to which the debt relates. | 5. Retention of title |
| 6. Insert the nature and amount of any preference under Schedule 6 to the Act claimed in respect of the debt. | 6. Preference claimed for debt |

7. In the case of a member state liquidator creditor, specify and give details of underlying claims in respect of which he is claiming as creditor. **7. Underlying claims**
8. Include details of any document by reference to which the debt can be substantiated. **8. Documentary evidence**