



To all known creditors

26 July 2022

Our ref: AT/KP/Dissington/IR16M699

Dear Sirs

Dissington Lending Company Limited – in administration (the Company)

Why you've received this letter

The Company's records show that you may be owed money by the Company. So, I'm writing to tell you that, as shown on the enclosed notice, Peter David Dickens and I were appointed joint administrators of the Company on 30 June 2022. We will manage the Company's affairs, business and property as its agents and without personal liability.

What you're owed and help we need from you

Please complete the attached proof of debt form and return it to Josh Liburd via email at uk_dissington_queries@pwc.com. Alternatively, you can also return the proof of debt form to the Company at Central Square, 29 Wellington Street, Leeds, LS1 4DL.

To help me further please supply details of:

- Any outstanding orders.
- Any of the Company's property you hold.
- Any assets of yours which the Company has on hire or rental from you and, if known, the address where these assets are held.

Please note that it is too early to give any indication of the prospects of return for creditors.

If your claim includes VAT, you may be able to obtain VAT bad debt relief six months after your supply. Your local VAT office can help you with this.

How we report to creditors

As administrators we have to prepare and send out our proposals setting out how we intend to achieve the purpose of administration within eight weeks of our appointment. We're currently waiting for the directors' statement of affairs and we'll circulate our proposals as soon as possible.

Our proposals will be circulated via publication on the website www.pwc.co.uk/dissington. In addition, every six months until the administration ends, we will also issue a report on the progress of the administration. Our first progress report will be available on the same website by 27 January 2023. A notice is attached to this letter which gives details of the password you will need to access these documents, the types of documents that will be published on the website and how you may request a hard copy of the documents.

Your rights as creditors

Our appointment means that you can't start or continue legal action, enforce security or repossess any goods held by the Company unless we agree or the court allows it.

*PricewaterhouseCoopers LLP, Central Square, 29 Wellington Street, Leeds, LS1 4DL
T: +44 (0) 1132 894 000, F: +44 (0) 1132 894 460, www.pwc.co.uk*

PricewaterhouseCoopers LLP is a limited liability partnership registered in England with registered number OC303525. The registered office of PricewaterhouseCoopers LLP is 1 Embankment Place, London WC2N 6RH. PricewaterhouseCoopers LLP is authorised and regulated by the Financial Conduct Authority for designated investment business.



You can find information on administrators' fees and your rights at:

<https://www.icaew.com/-/media/corporate/files/technical/insolvency/creditors-guides/2021/administrati-on-creditor-fee-guide-1-april-2021.ashx?la=en>

Please contact Josh Liburd on 0113 289 4000 or at uk_dissington_queries@pwc.com if you'd like a paper copy free of charge or have any questions.

Finally, you also have the right to opt out of receiving further documents relating to these proceedings. Please see the attached sheet "Information provided to creditors on opting out in accordance with Rule 1.39" for full details.

The right to opt out only applies to documents required by the Insolvency Act 1986 or the Insolvency (England and Wales) Rules 2016 to be delivered to creditors generally or to a particular class of creditors. It does not apply to documents or correspondence sent to people in a capacity other than as creditor (e.g. as an employee) or to correspondence sent to individual creditors.

Any formal opt out request should be sent to Josh Liburd at the address listed above or by e-mail to: creditorenquiries@uk.pwc.com.

Directors' conduct

One of our duties is to look at the actions of anybody who has been a director of the Company in the three years before our appointment. We also have to decide whether any action should be taken against anyone to recover or contribute to the Company's assets. If you think there is something we should know about, please complete the relevant section of the attached proof of debt form and return to the above address. This is part of our normal work and doesn't necessarily imply any criticism of the directors' actions.

Yours faithfully
For and on behalf of the Company

Diane Ackers
for Jane Steer
Joint administrator

Enclosures: AMO1
Information provided to creditors on opting out in accordance with Rule 1.39
Proof of debt form
General website notice

Jane Steer and Peter David Dickens have been appointed as Joint Administrators of Dissington Lending Company Limited to manage its affairs, business and property as its agents and act without personal liability. Both are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales. The Joint Administrators are bound by the Insolvency Code of Ethics which can be found at: <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>.

The Joint Administrators may act as controllers of personal data as defined by UK data protection law depending upon the specific processing activities undertaken. PricewaterhouseCoopers LLP may act as a processor on the instructions of the Administrators. Personal data will be kept secure and processed only for matters relating to the Administrators' appointment. Further details are available in the privacy statement on the PwC.co.uk website or by contacting the Administrators.

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AM01

Notice of administrator's appointment



For further information, please refer to our guidance at www.gov.uk/companieshouse

1 Company details

Company number	<input type="text"/>
Company name in full	<input type="text"/>

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 Court details

Court name	<input type="text"/>
Court number	<input type="text"/>

3 Administrator's name

Full forename(s)	<input type="text"/>
Surname	<input type="text"/>

4 Administrator's address

Building name/number	<input type="text"/>
Street	<input type="text"/>
Post town	<input type="text"/>
County/Region	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>

5 Administrator's email address or telephone number ¹

Email address	<input type="text"/>
Telephone number	<input type="text"/>

¹ You must give an email address or telephone number. All information on this form will appear on the public record.

6 Insolvency practitioner number

Insolvency practitioner number	<input type="text"/>
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AM01

Notice of administrator's appointment

7	Administrator's name ①	
Full forename(s)		① Other administrator Use this section to tell us about another administrator.
Surname		

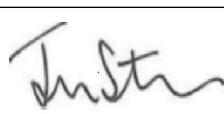
8	Administrator's address ②	
Building name/number		② Other administrator Use this section to tell us about another administrator.
Street		
Post town		
County/Region		
Postcode		
Country		

9	Administrator's email address or telephone number ③	
Email address		④ You must give an email address or telephone number. All information on this form will appear on the public record.
Telephone number		

10	Insolvency practitioner number	
Insolvency practitioner number		

11	Statement of appointment	
	I confirm the appointment of the administrator(s) on	
Date	d d m m y y y y	

12	Name of person, body or court appointing administrator	
Person, body or court name		

13	Sign and date	
Administrator's signature	Signature X  X	
Signature date	d d m m y y y y	

AM01

Notice of administrator's appointment



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

The Insolvency (England and Wales) Rules 2016 (“IR16”)

Information provided to creditors on opting out in accordance with Rule 1.39

As part of our first communication with you, we are required to inform you about your right to elect to opt out of receiving further documents relating to these proceedings as follows:

You have the right to elect to opt out of receiving further documents about these proceedings unless:

- (a) the Insolvency Act 1986 requires a document to be delivered to all creditors without expressly excluding opted-out creditors;
- (b) it is a notice relating to a change in the office-holder or the office-holder’s contact details, or;
- (c) it is a notice of a dividend or proposed dividend or a notice which the court orders to be sent to all creditors or all creditors of a particular category to which the creditor belongs.

Any election to opt out will not affect a creditor’s entitlement to receive dividends, should any be paid to creditors. Similarly, unless IR16 provide to the contrary, opting-out will not affect any right the creditor may have to vote in a decision procedure or participate in a deemed consent procedure in these proceedings, although the creditor will not receive notice of it.

If a creditor opts out, they will be treated as having opted out in respect of any consecutive insolvency proceedings of a different kind in respect of the same company.

A creditor can opt out at any time by delivering written notice to the office holder at the postal address noted in the covering correspondence or by e-mail to: uk_insolvencydocsrequests@pwc.com The notice must be authenticated in accordance with rule 1.5 IR16 and dated by the creditor. A creditor will be treated as an opted-out creditor as soon as reasonably practicable after delivery of the creditor’s election to opt out.

An election to opt out can be revoked at any time by delivering a further notice to the office-holder in writing, authenticated and dated by the creditor. A creditor ceases to be an opted-out creditor from the date the notice is received by the office holder.

Should you have any questions on this process, please use the contact details in the covering correspondence.

Dissington Lending Company Limited – in Administration
Proof of debt - Please complete and return this form with supporting documentation as soon as possible

1) Name of creditor	
2) Address of creditor for correspondence	
3) Registered number (if creditor is a company) <i>(If not registered in the UK, please state the country or territory it is registered in and any overseas company registration number)</i>	
4) Total amount of your claim* (including VAT and outstanding capitalised interest) at the date the Company entered administration	£
5) If the amount in 4) includes outstanding capitalised interest, please state amount	£
6) Particulars of how and when the debt was incurred <i>(please attach a continuation sheet if more space is needed)</i>	
7) Particulars of any security held, the date it was given and the value you put on the security	
8) Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates	
9) Details of any documents by reference to which the debt can be substantiated	
10) Information on any concerns you may have regarding the way in which the company's business has been conducted, and on potential recoveries for the administration resulting from the conduct of any party <i>(please continue on a separate sheet if needed)</i>	
Signature of creditor or person authorised to act on behalf of the creditor	
Name in block capitals	
Position with or relation to the creditor (e.g. director, company secretary, solicitor)	
Address of person signing (if different from 2 above)	
Date	

For office holder's use only

<i>If applicable</i> Admitted to vote for: £	<i>If applicable</i> Admitted for dividend for: £
Date	Date
Signed	Signed
Name	Name

* You must deduct any trade or other discounts which would have been available to the company but for its administration, except any discount for immediate, early or cash settlement
R16M691 – without translation

Notice of general use of website to deliver documents

In accordance with rule 1.50
of the Insolvency (England
and Wales) Rules 2016

Name of company Dissington Lending Company Limited	Company number 11620117
In the High Court of Justice Business and Property Courts of England and Wales Insolvency and Companies List (ChD) (full name of court)	Court case number CR-2022-001972

We, Jane Steer and Peter David Dickens, the Joint Administrators of the company give notice that future documents in the administration other than those set out in the Excluded Documents box below will be made available to creditors for viewing and downloading on a website without notice. We will not be obliged to deliver any such documents to the recipient of this notice unless requested to do so by that person.

Excluded Documents
This notice does not apply to the following documents which we will send to you or notify you by way of a specific notice that it is available for viewing and downloading on a website: (i) a document for which personal delivery is required; (ii) a notice under rule 14.29 IR16 of intention to declare a dividend; and (iii) a document which is not delivered generally.

The website address is www.pwc.co.uk/dissington

The password required to view and download any documents which are password protected is **D1ssington3006**.

Documents will be available on the website until at least two months after the end of the administration or the last person to hold office as the administrator obtains their release.

You may at any time request a hard copy of any or all of the following:

- i) documents currently available for viewing on the website
- ii) future documents which may be made available there

by - writing to the address below; or

- telephoning on 0113 289 4000; or

- emailing uk_insolvencydocsrequests@pwc.com (*)

(*) When submitting a request by e-mail, please include in the e-mail subject box the name of the insolvent company and, in the body of the creditor's name and postal address, if different from the address to which this notice was sent.

Please use the above email address to request hard copies only and not for general queries.

Dated: 26 July 2022

Administrators' postal address: PricewaterhouseCoopers LLP, Level 8, Central Square, 29 Wellington Street, Leeds, LS1 4DL

Administrators' contact telephone number: 0113 289 4000

Jane Steer and Peter David Dickens have been appointed as joint administrators of the Company to manage its affairs, business and property as its agents and without personal liability. Jane Steer and Peter David Dickens are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales. The joint administrators are bound by the Insolvency Code of Ethics which can be found at: <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>

The joint administrators are Data Controllers of personal data as defined by the Data Protection Act 1998. PricewaterhouseCoopers LLP will act as Data Processor on their instructions. Personal data will be kept secure and processed only for matters relating to the administration.