



To all known creditors

7 March 2024

Our ref: CASE-2302-328/IR16M572

Dear Sir/Madam

**Rawson Brook Group Holdings Limited - in administration**

I enclose a notice of the extension to the administration and a statement of reasons why an extension was sought.

Yours faithfully  
for and on behalf of the Company

A handwritten signature in black ink, appearing to read 'Lucy Caveney'.

Lucy Caveney  
For Jane Steer  
Joint Administrator

Enclosures: Notice of the extension  
Statement of reasons for seeking extension

*Jane Steer, Peter Dickens and Tim Higgins have been appointed as Joint Administrators of the Company to manage its affairs, business and property as its agents and without personal liability. The Joint Administrators are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales. The Joint Administrators are bound by the Insolvency Code of Ethics which can be found at: <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>.*

*The Joint Administrators may act as controllers of personal data as defined by UK data protection law depending upon the specific processing activities undertaken. PricewaterhouseCoopers LLP may act as a processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrators appointment. Further details are available in the privacy statement on the PwC.co.uk website or by contacting the Joint Administrators.*

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### **Statement of reasons for seeking extension**

- In order to seek creditors' agreement on the basis of our fees and approval of other expenses;
- As we have not yet received any claims from unsecured creditors, to allow for claims to be received; and
- We also intend to apply to court for permission to distribute to unsecured creditors (exceeding the prescribed part) whilst in administration, as we think this will be more cost effective than placing the company into Creditors' Voluntary Liquidation first.



For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number	<input type="text"/>
Company name in full	<input type="text"/>

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.

### 2 Court details

Court name	<input type="text"/>
Court number	<input type="text"/>

### 3 Administrator's name

Full forename(s)	<input type="text"/>
Surname	<input type="text"/>

### 4 Administrator's address

Building name/number	<input type="text"/>
Street	<input type="text"/>
Post town	<input type="text"/>
County/Region	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>

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Notice of extension of period of administration

**5** Administrator's name ①

Full forename(s)

Surname

① Other administrator

Use this section to tell us about another administrator.

**6** Administrator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other administrator

Use this section to tell us about another administrator.

**7** Administration extended until

Date

d d m m y y y y

**8** Extension of period of administration

The period of administration was extended:

- By order of the court
- With the consent of the company's creditors

**9** Sign and date

Signature



X

Signature date

d d m m y y y y

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## Notice of extension of period of administration

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have signed and dated the form.

### Important information

**All information on this form will appear on the public record.**

### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# Continuation page

## Name and address of insolvency practitioner

✓ **What this form is for**  
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. Attach this to the relevant form. ①  
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**  
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.  
All fields are mandatory unless specified or indicated by \*

### 1 Appointment type

Tick to show the nature of the appointment:

- Administrator
- Administrative receiver
- Receiver
- Manager
- Nominee
- Supervisor
- Liquidator
- Provisional liquidator

① You can use this continuation page with the following forms:  
- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7  
- CVA1, CVA3, CVA4  
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25  
- REC1, REC2, REC3  
- LIQ02, LIQ03, LIQ05, LIQ13, LIQ14,  
- WU07, WU15  
- COM1, COM2, COM3, COM4  
- NDISC

### 2 Insolvency practitioner's name

Full forename(s)

Surname

### 3 Insolvency practitioner's address

Building name/number

Street

Post town

County/Region

Postcode

Country