
Joint administrators' progress report from 24 September 2016 to 24 February 2017

**PUPL Realisation Limited (formerly
Polestar UK Print Limited until
24 March 2016) in administration**

High Court of Justice, Chancery Division, Leeds District Registry
Case no. 285 of 2016

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8 March 2017

Contents

Abbreviations and definitions	ii
Key messages	iii
Progress in the period	iv
Appendix A: Receipts and payments	x
Appendix B: Expenses	xi
Appendix C: Remuneration update	xiii
Appendix D: Other information	xvii

Abbreviations and definitions

The following table shows the abbreviations and insolvency terms that may be used during this report:

Abbreviation or definition	Meaning
“Company” or “PUPL”	PUPL Realisation Limited (formerly Polestar UK Print Limited until 24 March 2016)
“the administrators”, “us” or “we”	David Baxendale, Toby Underwood, Matthew Callaghan
“the Group”	The Polestar Group of companies
“CDBL”	CDBL Realisation Limited (formerly Compass Delta Bidco Limited)
“PBL”	PBL Realisation Limited (formerly Polestar Bicester Limited)
“PIL”	PIL Realisation Limited (formerly Polestar Investments Limited)
“PPHL”	PPHL Realisation Limited (formerly Polestar Print Holdings Limited)
“River”	River Publishing Limited
“Proventus”	Proventus Capital Partners
“the Purchaser”	Polestar UK Print Limited (formerly Prospect Bidco Limited)
“the transaction”	The sale of the entirety of the Company’s business and assets to the Purchaser on 24 March 2016
“firm” or “PwC”	PricewaterhouseCoopers LLP
“IR86”	Insolvency Rules 1986
“IA86”	Insolvency Act 1986
“Sch.B1 IA86”	Schedule B1 to the Insolvency Act 1986
“SIP”	Statement of Insolvency Practice
“SIP16 report”	Our letter to creditors dated 30 March 2016 in which we provided details of the immediate sale of the Company’s business and assets as required by SIP16 (pre-packaged sales in administration)
“HMRC”	HM Revenue & Customs
“prescribed part”	The amount set aside for unsecured creditors from floating charge funds in accordance with Section 176A IA86 and the Insolvency Act 1986 (Prescribed Part) Order 2003
“secured creditors”	Creditors with security in respect of their debt, in accordance with Section 248 IA86
“preferential creditors”	Claims for unpaid wages earned in the four months before the insolvency up to £800, holiday pay and unpaid pension contributions in certain circumstances
“unsecured creditors”	Creditors who are neither secured nor preferential
“RoT claims”	Claims for retention of title over goods supplied to the Company but not paid for before the administrators’ appointment

Key messages

Why we've sent you this report

This is our second report to creditors providing an update on the progress of the administration of the Company since our last report dated 21 October 2016.

For the reasons set out in this report, we consider that an extension to the period of the administration is necessary. This report has been prepared to support an application to the secured creditor seeking approval for an extension of twelve months to the administration. A copy of this report will subsequently be provided to all creditors together with confirmation (or otherwise) that the extension has been granted.

How much creditors may receive

The following table summarises the possible outcome for creditors, based on what we currently know. Please note this guidance on dividends is only an indication and should not be used as the main basis of any bad debt provision or debt trading.

	Amount owed	Estimated % recovery	Forecast timing
Estimated recovery for secured creditors (creditors with security in respect of their debt, in accordance with Section 248 IA86)	£131m (across the Group)	50%	Already paid from sale consideration
Estimated recovery for preferential creditors (former employees for unpaid wages and holiday pay and unpaid pensions contributions in certain circumstances)	N/A	N/A	N/A
Estimated recovery for unsecured creditors (creditors who are neither secured or preferential)	£148.8m	< 0.3%	1 month

We think the Company's unsecured creditors totalling £148.8m will receive a dividend of around 0.3% from the prescribed part based on what we know currently. We are currently finalising the claims agreement process and the dividend will be paid shortly.

Progress in the period

Background

The Polestar group of companies was founded in 1998 from a merger of British Printing Communication Corporation and Watmoughs. The Group was Europe's largest independent printing organisation and provided a range of physical printing and associated services to newspapers, magazines, catalogues and direct mail businesses.

The Group had an annual turnover of circa £200m of which PUPL made up circa £150m. It employed approximately 1,500 people at twelve production sites and offices across England, of which more than 1,000 people were employed by the Company.

The Company was one of the Group's three trading entities along with PBL and River. The Group also comprised of various holding companies.

As a result of various financial and operational issues experienced across the Group during 2014 and 2015, the directors had no option but to seek the appointment of administrators.

David Baxendale, Toby Underwood and Matthew Callaghan of PwC were appointed administrators of the Company, together with PBL, PIL, PPHL and CDBL, on 24 March 2016. Immediately following our appointment we completed the going concern sale of the Company's business and assets to the Purchaser.

For further background information on the Company and events leading up to our appointment, we refer you to our SIP16 report, our Proposals and first progress report. All of these documents continue to be available at www.pwc.co.uk/polestargroup.

Pre-administration costs

From our initial engagement in December 2015 up to the date of our appointment, we incurred time costs of £432,325 and were paid £340,000 for advising one of the secured creditors, Proventus. In addition, we also incurred time costs of £237,529 and were paid £177,914 for advising the Group. Both payments were made by the Group. Further details of this work were given in our Proposals.

We have not sought approval to recover the unpaid costs as an expense of the administration.

Connected party transactions

In accordance with SIP13, we are required to disclose any known connected party transactions that occurred in the period of two years preceding our appointment or any known proposed transactions. Connected party transactions principally relate to the acquisition of company assets by its directors and we have a duty to investigate whether any disposal of assets was conducted at less than market value.

Details of the connected party transactions were included in our SIP16 report.

Strategy, asset realisations and progress to date

Since the time of our last report, we have continued to correspond with suppliers with regard to 'retention of title' claims and deal with licences to occupy for various leasehold properties.

We provide an outline below of the actions taken and assets realised during the period of this report.

Sale of business

As detailed in our previous reports, all of the Company's business and assets were acquired by the Purchaser immediately after our appointment. The total amount of consideration was £44.0m, allocated against the Company's various assets as shown on the receipts and payments account in Appendix A.

There is no deferred element of consideration. However the Purchaser is required to make a further payment over and above the consideration agreed for the business and assets, in the event of a subsequent sale of the Group (or any part of it) within nine months of the date of the administration. Any further payment is dependent on the value of any subsequent sale.

As the Purchaser entered administration on 25 April 2016, any further payment is unlikely.

Properties

At the time of our last report, we were continuing to deal with the remaining leasehold properties. The following table summarises the current position. We were advised that these leases did not hold any premium value.

Location	Type	Position at 24 February 2017
Whole Property 1 Polestar Petty Bindery, Whitehall Road, Coleman Street, Leeds, LS12 4LB	Production site	A licence to occupy was granted by PUPL Realisation Limited to Polestar UK Print Limited on appointment. The site was vacated on 27 April 2016. A formal surrender of the lease is currently being agreed with the landlord.
Grace Road and Hennock Road, Marsh Barton, Exeter	Production site	A licence to occupy was granted by PUPL Realisation Limited to Polestar UK Print Limited on appointment. The business and assets of the Purchaser were sold to Wheatons Exeter Limited on 10 June 2016 and a 1 month licence to occupy was granted to the purchaser at the same time, which expired on 9 July 2016. A formal surrender of the lease was agreed with the landlord.
Unit 2, Wyncolls Road, Colchester	Production site	The site was vacated and handed back to the landlord on appointment on 24 March 2016. The landlord has not yet accepted a formal surrender of the lease.
Whole Building, Severalls Industrial Estate, Newcomen Way / Brunel Way, Colchester, Essex, CO4 9TG	Production site	The site was vacated and handed back to the landlord on appointment on 24 March 2016. The landlord has accepted a formal surrender of the lease.
Unit 1 Apex Business Centre, Boscombe Road, Dunstable, Bedfordshire, LU5 4SB	Office	A licence to occupy was granted by PUPL Realisation Limited to Polestar UK Print Limited on appointment. The site was vacated and handed back to the landlord on 13 July 2016 and a formal surrender of the lease was agreed.

Litigation

We have assessed the merits of any claims that the Company has as any such claims were excluded from the sale of the business and any resulting realisations from successful claims would be for the benefit of the Company's creditors. It is unlikely this will result in an additional return to creditors.

Receipts and payments account

An account of the receipts and payments in the administration from the date of our appointment to 24 February 2017 is included in Appendix A.

Outcome for creditors

Secured creditors

Amounts due to secured creditors Barclays Bank Plc (£25m) and Proventus (£106m) (excluding finance lease creditors) across the Group as at the date of our appointment totalled £131m. The Company's indebtedness to these creditors is secured by way of debentures containing fixed and floating charges and cross guarantees.

Barclays Bank Plc have been paid in full. As the only remaining secured creditor, we currently consider that Proventus will suffer a shortfall on the debt remaining in the Company of approximately £67m.

Preferential creditors

No preferential creditors are expected as all employees were transferred to the Purchaser.

Unsecured creditors

The balances owed to trade creditors at the date of our appointment (less any amounts novated to or paid by the Purchaser) will rank as unsecured claims in the administration.

Due to the significant shortfall expected to the secured creditor, no dividend will be available for unsecured creditors. However in certain circumstances, insolvency legislation requires a fund to be set aside for unsecured creditors that would otherwise be paid to the secured creditors (under their floating charges).

This ring-fenced 'prescribed part' fund is paid out of the Company's 'net property'. Net property is floating charge realisations after costs, and after paying - or setting aside enough to pay - preferential creditors in full. But it only has to be made available where the floating charge was created on or after 15 September 2003.

The amount of the prescribed part is:

- 50% of net property up to £10,000; plus
- 20% of net property above £10,000; but
- Subject to a maximum of £600,000.

The prescribed part applies in this case as there is a floating charge created after 15 September 2003. We outline below what we believe the net property, estimated prescribed part and level of unsecured claims may be.

Please note that any dividends will only be by virtue of a prescribed part fund. This is due to the considerable amounts owed to the secured creditors and the expectation that Proventus will suffer a significant shortfall on its lending.

Net Property	Estimated Prescribed Part fund	Estimate of unsecured claims	Estimated dividend
Over £3m	£600,000 (maximum possible)	£148,793,253	< 0.3%

The estimated value of unsecured claims has decreased from the value given in our last report. The figure provided in our last report was taken from the directors' statement of affairs and the figure provided above is based on the current level of agreed claims. There are a number of creditors included in the directors' statement of affairs who have not submitted claims.

The prescribed part will be distributed within the next month.

Extension to the administration

An administration comes to an automatic end after one year unless the Court agrees to extend it for a specific period. Alternatively, the relevant class of creditors can consent to a twelve month extension to the administrators' term in office.

In order to obtain tax clearance from HMRC, distribute the prescribed part and finalise the property position, we are applying to the secured creditor for a twelve month extension to the administration. This will also allow sufficient time for creditors to bank their dividend cheques and for us to deal with any requests for cheques to be re-issued.

Whilst we hope to have concluded our work well within this time, seeking approval for the maximum possible extension period will avoid the need (and costs) of making an application to Court for any further extension should any unforeseen matters arise.

Ending the administration

The administration will be brought to an end once its purpose has been achieved, our work has been completed and statutory obligations fulfilled.

We currently envisage that once the objective of the administration has been achieved, the Company will either be placed into compulsory liquidation following which the Company will be dissolved, or it will be moved straight to dissolution.

Other issues

VAT / corporation tax receivable

We have completed and submitted a number of VAT returns and the final VAT returns will be completed shortly.

Our tax specialists are dealing with tax matters and are currently preparing the final tax computations and clearance requests for submission to HMRC.

Retention of title

RoT claims were received from various suppliers. These claims were all reviewed and dealt with in accordance with their merits. A small number of claims continue to be progressed and we anticipate that they will be finalised shortly.

All other statutory matters are being completed on an ongoing basis.

Our expenses

We set out in Appendix B a statement of the expenses we've incurred to the date covered by this report and an estimate of our future expenses.

The statement excludes any potential tax liabilities that we may need to pay as an administration expense in due course because amounts due will depend on the position at the end of the tax accounting period.

Our fees

The costs of insolvency proceedings are paid out of the assets of a company's estate and include the insolvency practitioner's remuneration. We must seek approval to the basis of our remuneration before it is paid and provide the fee approving body with sufficient information for them to make a decision. Insolvency law determines who the fee approving body is (and it depends on the circumstances of the case), but it's usually those creditors who have a direct interest in the amount paid because it impacts on how much they will recover.

In this case, the secured creditor has the responsibility for fixing the basis of our fees and Category 2 disbursements, because we stated in our Proposals that we believe there will be no funds to distribute to unsecured creditors other than via the prescribed part.

Our remuneration, disbursement policy and the timing of our discharge from liability on the conclusion of the administration have been approved by the secured creditor. Our fees are fixed by reference to a combination of bases as set out in Appendix C.

Creditors' rights

Creditors have the right to ask for more information within 21 days of receiving this report as set out in Rule 2.48A IR86. Any request must be in writing. Creditors can also challenge fees and expenses within eight weeks of receiving this report as set out in Rule 2.109 IR86. This information can also be found in the guide to fees at:

www.icaew.com/~/media/corporate/files/technical/insolvency/creditorsguides/2015/guide_to_administrators_fees_oct_2015.ashx

You can also get a copy free of charge by telephoning Leanne Taylor on 0113 289 4917.

Next steps

We are currently considering the best strategy for ending the administration, taking into account the need to pay unsecured claims, finalise the RoT claims and property positions, agree and pay final costs and obtain relevant clearances. We'll provide an update on this in our next report.

We expect to send our next report to creditors at the end of the administration or in about six months, whichever is the sooner.

If you've got any questions, please get in touch with Leanne Taylor on 0113 289 4917.

Yours faithfully
For and on behalf of the Company



David Baxendale
Joint administrator

David Baxendale, Toby Underwood and Matthew Callaghan have been appointed as joint administrators of the Company to manage its affairs, business and property as its agents and without personal liability. The joint administrators are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales.

The joint administrators are Data Controllers of personal data as defined by the Data Protection Act 1998. PricewaterhouseCoopers LLP will act as Data Processor on their instructions. Personal data will be kept secure and processed only for matters relating to the administrations.

*The joint administrators are bound by the Insolvency Code of Ethics which can be found at:
<https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>*

Appendix A: Receipts and payments

Directors' statement of affairs (£)		24 March 2016 to 23 September 2016 (£)	24 September 2016 to 24 February 2017 (£)	Total (£)
	Fixed charge			
	Receipts			
15,000,000	Applied Technology goodwill	15,000,000.00	-	15,000,000.00
	Goodwill	1.00	-	1.00
14,000,000	Plant and machinery	14,000,000.00	-	14,000,000.00
29,000,000	Total receipts	29,000,001.00	-	29,000,001.00
	Fixed charge distribution to chargeholder	(29,000,001.00)	-	(29,000,001.00)
	Surplus fixed charge realisations	-	-	-
	Floating charge			
	Receipts			
7,900,000	Debtors	5,999,990.00	-	5,999,990.00
100,000	Intercompany debtors	2,000,000.00	-	2,000,000.00
	Other debtors	500,000.00	-	500,000.00
3,500,000	Plant and machinery	3,500,000.00	-	3,500,000.00
	Inventory	3,000,000.00	-	3,000,000.00
	Bank interest received gross	2,130.11	298.67	2,428.78
	Cash in hand	1.00	-	1.00
	Leasehold property	1.00	-	1.00
	Books and records	1.00	-	1.00
	Customer contracts	1.00	-	1.00
	Customer list	1.00	-	1.00
	Vehicles	1.00	-	1.00
	Work in progress	1.00	-	1.00
	Environmental permits	1.00	-	1.00
	Information technology	1.00	-	1.00
11,500,000	Total receipts	15,002,129.11	298.67	15,002,427.78
	Payments			
	Bank charges	(135.00)	(30.00)	(165.00)
	Statutory advertising	(70.22)	(70.22)	(140.44)
	Legal fees & expenses	(30,000.00)	(23,278.82)	(53,278.82)
	Office holders' fees	-	(180,000.00)	(180,000.00)
	Net floating charge realisations	14,971,923.89	(203,080.37)	14,768,843.52
	Floating charge distribution to chargeholder	(14,039,999.00)	-	(14,039,999.00)
	VAT payable/(receivable)	(410,083.08)	313,065.89	(97,017.19)
40,500,000	Balance held in interest bearing current account	521,841.81	109,985.52	631,827.33
	Third party funds held at 24 February 2017 (note 1)	1,099,119.26	961,869.64	440,027.83
	Represented by:			(£)
	Held in Barclays			1,071,855.16
	Total (note 2)			1,071,855.16

Note 1 – Represents amounts received from the Purchaser under licenses to occupy certain properties which will be used to discharge the Company's ongoing lease obligations.

Note 2 – An amount of £960,000 was received on completion and the receipts and payments account reflects the effect of the pre-pack transaction.

Appendix B: Expenses

Expenses incurred

The following table provides details of our expenses. Expenses are amounts properly payable by us as administrators from the estate and includes our fees, but excludes distributions to creditors. The table also excludes any potential tax liabilities that we may need to pay as an administration expense because amounts becoming due will depend on the position at the end of the tax accounting period.

The table should be read in conjunction with the receipts and payments account at Appendix A, which shows expenses actually paid during the period and the total paid to date.

Table 1 – Our expenses

	Expenses brought forward to 23 September 2016	Expenses incurred in this period (£)	Total expenses to 24 February 2017 (£)	Total expenses paid to 24 February 2017	Expenses outstanding at 24 February 2017 (£)
Bank charges	-	165.00	165.00	(165.00)	-
Legal fees	3,000.00	50,278.82	53,278.82	(53,278.82)	-
Office holders' expenses	1,129.54	1,339.10	2,468.64	-	2,468.64
Office holders' fees (fixed fee)	-	292,000.00	292,000.00	(180,000.00)	112,000.00
Office holders' fees (time cost basis)	-	50,000.00	50,000.00	-	50,000.00
Statutory advertising	70.22	70.22	140.44	(140.44)	-
	4,199.76	393,853.14	398,052.90	(233,584.26)	164,468.64

Our expenses estimate

The following table shows expenses incurred to date and an estimate of further expenses we consider will be (or are likely to be) incurred.

The total expenses estimate for the case is £410,419, primarily relating to office holder's fees and legal fees incurred advising the joint administrators.

The estimate excludes any potential tax liabilities that may be payable as an expense of the administration in due course because amounts due will depend on the position at the end of the tax accounting period.

Table 2 – Expenses estimate

<i>Nature of expenses</i>	<i>Comments</i>	<i>Paid to date (£)</i>	<i>Estimate of future expenses (£)</i>
Legal fees and expenses	See Table 5	53,279	12,000
Office holders' disbursements – Category 1	See Table 4	-	2,000
Office holders' disbursements – Printing	See Table 4	-	800
Office holders' disbursements – Mileage	See Table 4	-	200
Office holders' fees – fixed fee	See Appendix C	180,000	112,000
Office holders' fees – time costs	See Appendix C	-	50,000
Statutory advertising	Appointment and dividend notices	140	-
Total expenses		233,419	177,000

Appendix C: Remuneration update

Our work in the administration

The following table provides details of the work we propose to do (indicated by →), have already done (✓) or which is in progress (□). It provides a brief summary for each category rather than an exhaustive list of all possible tasks.

Table 3 – Our work in the administration

Category of work	General description	Work included
Assets	Sale of business	<ul style="list-style-type: none"> • Liaising with the Purchaser ✓
	Property	<ul style="list-style-type: none"> • Liaising with valuers, agents and landlords □
	Stock	<ul style="list-style-type: none"> • Reviewing stock values on appointment ✓
	Retention of title claims	<ul style="list-style-type: none"> • Arranging for the completion of retention of title claim forms ✓ • Maintaining retention of title file □ • Adjudicating retention of title claims □ • Corresponding with claimants regarding outcome of adjudication □ • Negotiating potential settlements and making payments to satisfy valid claims □
	Insurance	<ul style="list-style-type: none"> • Identifying potential issues requiring attention of insurance specialists ✓ • Reviewing insurance policies ✓ • Corresponding with insurers regarding initial and ongoing insurance requirements □ • Realising any value within policies ✓
	Third party assets	<ul style="list-style-type: none"> • Reviewing leasing documents ✓ • Liaising with owners/lessors ✓ • Carrying out tasks associated with disclaiming leases ✓
Creditors	Creditor enquiries	<ul style="list-style-type: none"> • Setting up a dedicated website for delivery of initial and ongoing communications and reports ✓ • Receiving and following up creditor enquiries via telephone, email and post □ • Reviewing and preparing correspondence to creditors and their representatives □
	Secured creditors	<ul style="list-style-type: none"> • Preparing reports to secured creditor □ • Responding to secured creditor's queries □
	Unsecured claims	<ul style="list-style-type: none"> • Dealing with proofs of debt for dividend purposes □ • Preparing correspondence to potential creditors inviting lodgement of proof of debt □ • Receiving proofs of debt and maintaining register □ • Adjudicating claims, including requesting further information from claimants □ • Preparing correspondence to claimant advising outcome of adjudication and advising of intention to declare dividend ✓ • Advertising intention to declare dividend ✓ • Calculating dividend rate and preparing dividend file → • Preparing correspondence to creditors announcing declaration of dividend → • Preparing and paying distribution →

Category of work	General description	Work included
Employees and pensions	Communications with employees	<ul style="list-style-type: none"> • Drafting, issuing and delivering initial communications and announcements ✓ • Receiving and following up employee enquiries via telephone, post and email ✓ • Supporting the Purchaser's payroll team ✓ • Facilitating a smooth payroll transition and making the appropriate payments to HMRC ✓ • Arranging for the pre insolvency pension claims to be lodged with the RPS ✓
	Pensions	<ul style="list-style-type: none"> • Reviewing insurance policies ✓ • Issuing statutory notices ✓ • Dealing with general pension scheme issues and the Pension Protection Fund <input type="checkbox"/>
Investigations	Conducting investigations	<ul style="list-style-type: none"> • Collecting company books and records where related to investigatory work ✓ • Reviewing books and records ✓ • Preparing comparative financial statements and deficiency statement ✓ • Reviewing specific transactions and liaising with directors regarding certain transactions ✓ • Preparing investigation file and lodging findings with the Department for Business, Innovation and Skills ✓
	Asset recoveries	<ul style="list-style-type: none"> • Identifying potential asset recoveries ✓ • Instructing and liaising with solicitors regarding any recovery actions ✓ • Holding internal meetings to discuss status of any litigation ✓ • Attending to negotiations and settlement matters ✓
Statutory and compliance	Initial letters and notifications	<ul style="list-style-type: none"> • Preparing and issuing all necessary initial letters and notices regarding the administration and our appointment ✓
	Remuneration report	<ul style="list-style-type: none"> • Preparing and circulating to creditors a report giving details of the work we expect to carry out during the case and the expenses that are likely to be incurred ✓
	Case reviews	<ul style="list-style-type: none"> • Conducting case reviews after the first month, then every six months <input type="checkbox"/>
	Proposals and initial meeting of creditors	<ul style="list-style-type: none"> • Drafting and reviewing the statement of proposals to creditors including preparing receipts and payments accounts and statutory information ✓ • Circulating notice of the proposals to creditors, members and the Registrar of Companies ✓
	Progress reports and extensions	<ul style="list-style-type: none"> • Preparing and issuing periodic progress reports to creditors and the Registrar <input type="checkbox"/> • Making applications to creditors or court for the extension of the administration (if necessary) and filing relevant notices <input type="checkbox"/>
	Other meetings / resolutions	<ul style="list-style-type: none"> • Preparing documents and information for the purpose of obtaining approval to fees, Category 2 disbursements and other matters in the administration ✓ • Convening meetings for resolutions to be considered / issuing resolutions to be considered by correspondence ✓
	Books and records	<ul style="list-style-type: none"> • Dealing with records in storage <input type="checkbox"/> • Sending job files to storage →
	Other statutory and compliance	<ul style="list-style-type: none"> • Filing of documents <input type="checkbox"/> • Updating checklists and diary management system <input type="checkbox"/>
Tax & VAT	Tax	<ul style="list-style-type: none"> • Gathering information for the initial tax review ✓ • Carrying out tax review and subsequent enquiries ✓ • Preparing tax computations ✓ • Liaising with HMRC ✓

<i>Category of work</i>	<i>General description</i>	<i>Work included</i>
	VAT	<ul style="list-style-type: none"> • Gathering information for the initial VAT review ✓ • Carrying out VAT review and subsequent enquiries ✓ • Preparing VAT returns □ • Liaising with HMRC □
Administration	Strategy and planning	<ul style="list-style-type: none"> • Completing tasks relating to job acceptance ✓ • Preparing budgets & monitoring costs □ • Holding team meetings and other discussions regarding status of administration □
	Accounting and treasury	<ul style="list-style-type: none"> • Opening and closing bank account and arranging facilities ✓ • Dealing with receipts, payments and journals □ • Carrying out bank reconciliations and managing investment of funds □ • Corresponding with bank regarding specific transfers □
	Closure procedures	<ul style="list-style-type: none"> • Withdrawing undertakings and obtaining clearances from third parties → • Completing checklists and diary management system → • Closing down internal systems →

Included in the above table are tasks that we must perform that may not directly benefit creditors financially. These typically relate to fulfilling obligations imposed by statute or regulatory bodies.

The basis of our remuneration has been fixed on a time cost basis for dealing with the agreement of creditor claims and distribution of the prescribed part fund. In respect of these time costs, we have spent 288 hours dealing with creditor claims in the period at a cost of £68,274.

The basis of our remuneration for all other work has been fixed at £360,000.

Disbursements

Our expenses policy allows for all properly incurred expenses to be recharged to the administration. The following disbursements arose in the period of this report.

Table 4 – Disbursements in the period

Category	Policy	Costs incurred £
2	Photocopying - at 5 pence per sheet copied, only charged for circulars to creditors and other bulk copying.	258.90
2	Mileage - At a maximum of 71 pence per mile (up to 2,000cc) or 93 pence per mile (over 2,000cc)	-
1	All other disbursements reimbursed at cost	1,080.20
	Total	1,339.10

We have not yet drawn any disbursements.

Our relationships

We have no business or personal relationships with the parties who approve our fees or who provide services to the administration where the relationship could give rise to a conflict of interest.

Legal and other professional firms

We have instructed the following third parties on this case:

Table 5 – Professionals and subcontractors

<i>Service provided</i>	<i>Name of firm</i>	<i>Reason selected</i>	<i>Basis of fees</i>
Legal advice, including: <ul style="list-style-type: none">• Property leases and licenses• Litigation claims• Finance and operating leases	DLA Piper UK LLP	Industry knowledge, insolvency expertise and knowledge of the company	Time costs and disbursements
Legal advice, including: <ul style="list-style-type: none">• Work summarising the litigation position	Freeths LLP	Prior knowledge of the company	Fixed fee

We require third party professionals to submit time costs analyses and narrative in support of invoices rendered.

Appendix D: Other information

Full name:	PUPL Realisation Limited
Trading name:	Polestar
Court details for the Administration:	High Court of Justice, Chancery Division, Leeds District Registry Court case number: 285 of 2016
Registered number:	05674948
Registered address:	1 Apex Business Centre, Boscombe Road, Dunstable, Bedfordshire, LU5 4SB
Company directors:	Alan James Goodwin Barry Alan Hibbert
Company secretary:	Alan James Goodwin
Shareholdings held by the directors and secretary:	N/A
Date of the Administration appointment:	24 March 2016
Administrators' names and addresses:	David Robert Baxendale of PricewaterhouseCoopers LLP, 7 More London, Riverside, London, SE1 2RT. Matthew Boyd Callaghan of PricewaterhouseCoopers LLP, 1 Embankment Place, London, WC2N 6RH. Toby Scott Underwood of PricewaterhouseCoopers LLP, Benson House, 33 Wellington Street, Leeds, LS1 4JP.
Appointor's / applicant's name and address:	The Directors of Polestar UK Print Limited of 1 Apex Business Centre, Boscombe Road, Dunstable, Bedfordshire, LU5 4SB
Objective being pursued by the Administrators:	Objective (b) - achieving a better result for the company's creditors as a whole than would be likely if the company was wound up (without first being in administration).
Division of the Administrators' responsibilities:	In relation to Paragraph 100(2) Sch.B1 IA86, during the period for which the administration order is in force any act required or authorised under any enactment to be done by an administrator may be done by all or any one or more persons for the time being holding that office.
Proposed end of the Administration:	Dissolution or Compulsory liquidation
Estimated dividend for unsecured creditors:	< 0.3 p in the £
Estimated values of the prescribed part and the company's net property:	Prescribed part: £600,000 Net property: Over £3m
Whether and why the Administrators intend to apply to court under Section 176A(5) IA86:	No
The European Regulation on Insolvency Proceedings (Council Regulation(EC) No. 1346/2000 of 29 May 2000):	The European Regulation on Insolvency Proceedings applies to these Administrations and the proceedings are main proceedings.

The Insolvency Act 1986

Notice of extension of period of administration

<p>Name of Company</p> <p>PUPL Realisation Limited (formerly Polestar UK Print Limited)</p>	<p>Company Number</p> <p>05674948</p>
<p>In the</p> <p>In the High Court of Justice Chancery Division Leeds District Registry</p>	<p>Court case number</p> <p>285 of 2016</p>

We, David Robert Baxendale (of PricewaterhouseCoopers LLP, 7 More London Riverside, London, SE1 2RT), Matthew Boyd Callaghan (of PricewaterhouseCoopers LLP, 1 Embankment Place, London, WC2N 6RH) and Toby Scott Underwood (of PricewaterhouseCoopers LLP, Central Square, 29 Wellington Street, Leeds LS1 4DL),

having been appointed administrators of PUPL Realisation Limited (“the Company”)

on 24 March 2016 by the directors of the Company

hereby give notice that the administration has been extended with the consent of the Company’s creditors

until 23 March 2018



Signed _____
Joint administrator

Dated _____ 23 March 2017 _____

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Leanne Taylor	
Central Square, 29 Wellington Street, Leeds, LS1 4DL	
	Tel
DX	

<p>Companies House receipt date barcode</p>	<p>When you have completed and signed this form please send it to the Registrar of Companies at:</p> <p>Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff</p>
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Administrators' progress report**2.24B**

Name of Company PURL Realisation Limited (formerly Polestar UK Print Limited)	Company Number 05674948
In the High Court of Justice Chancery Division Leeds District Registry	Court case number 285 of 2016

We, David Robert Baxendale (of PricewaterhouseCoopers LLP, 7 More London Riverside, London, SE1 2RT), Matthew Boyd Callaghan (of PricewaterhouseCoopers LLP, 1 Embankment Place, London, WC2N 6RH) and Toby Scott Underwood (of PricewaterhouseCoopers LLP, Central Square, 29 Wellington Street, Leeds LS1 4DL), administrators of the above company attach a progress report for the period

from

24 September 2016

to

24 February 2017



Signed _____
Joint administrator

Dated _____ 23 March 2017 _____